EASTERN UNIVERSITY, SRI LANKA

FORM OF APPLICATION – NON-ACADEMIC POST

Post of

I **Personal Information**

1.1 Full Name

1.2 Name with Initial/s

1.3 Date of birth   1.4 Age

1.5 Sex   1.6 Civil Status

1.7 a. Permanent Address

b. Telephone Number

c. Fax Number

d. E-mail Address

1.8 Whether Citizen of Sri Lanka | Yes | No |

1.9 National Identity Card No.

2.   Educational Record

2.1

School attended	From	To	Last Class passed

2.2   G.C.E (O/L) Exam Results

Year	Subject	Grade

G.C.E (A/L) Exam Results

Year	Subject	Grade

2.3   University/ Post Graduate Education (Degrees, Diplomas, Etc)

University	From	To	Subject/Field of Study	Degree/ Diploma	Grades

2.4   Professional Qualifications

Language Proficiency

Language	Highest Examination Passed

3.   Employment Record

3.1 Present Employment

Institution / Department	Post	Salary per month	With effect from

3.2   Previous Employment

Institution / Department	Post	From	To	Salary per month

4.

Shorthand		W.P.M
	English	
	Tamil	
	Sinhala	

Type writing		W.P.M
	English	
	Tamil	
	Sinhala	

5. Extra Curricular Activities

6. Other relevant Particular

I do hereby certify that the above particulars submitted by me are true and accurate. I am aware that if any of the particulars are found to be false or inaccurate I am liable for disqualification, or dismissal without any compensation if the inaccuracy is detected after appointment.

Date:………………..   ……………………..
                                                        Signature of applicant

---

TO BE COMPLETED BY THE PRESENT EMPLOYER (IF ANY)

Applicant can/ cannot be released, if selected for appointment.

Any Special Comments:

                                    …………………………………..
                                    Signature of the Head of Dept.

Observations/ Recommendation of the Registrar

Date:………………..   ………………………….
                                                        Signature of the Registrar