



CALLING APPLICATIONS FOR THE POST OF COORDINATOR FOR EXTERNAL AFFAIRS, PUBLICITY AND INTERNATIONAL STUDENT PROMOTION DIVISION (EAPISPD) (PART-TIME), EASTERN UNIVERSITY, SRI LANKA

Applications are invited from suitable Academic staff (Senior Lecturer Gr. II and above) of Eastern University, Sri Lanka for the Post of Coordinator / External Affairs, Publicity and International Student Promotion Division (Part-time) at Eastern University, Sri Lanka.

1. Eligibility :

The applicant should be an Academic with knowledge and prior experience in the International affairs such as academic collaboration (Link programmes) with foreign Universities, signing of Agreements and MoU's. The applicant should not be assigned to any other academic administrative position at the EUSL.

2. Tenure :

This is a part-time assignment and is for a maximum period of **three years**.

3. Functions :

- i. Initiate and facilitate to enter MoU's and agreements with various Higher Educational institutions around the world.
- ii. Promote and coordinate the exchange of international research scholars and students.
- iii. Facilitate to introduce short term courses, elective courses for international scholars and students.
- iv. Keep up the correspondence and monitor international relations of the University.
- v. Promote and help in the collaboration of interdisciplinary research between EUSL and other overseas Universities and Institutions.
- vi. Lobbying to secure international grants and consultations for research activities.
- vii. Express of interest to associate with foreign Universities as co-partners to apply for projects and project writing.
- viii. Develop and maintain the databases for research and international activities of the University.
- ix. Facilitate to conduct the international research conferences, training programmes, workshops, and seminars of the University.

Interested Academic staff members are requested to send the self-prepared application with updated Curriculum Vitae and other relevant information to the Registrar, EUSL, through proper channels **on or before 27.04.2022 before 4.00 p.m.**

A. Pahirathan
Registrar
19.04.2022