**Appendix 2**

**Invention Disclosure Form (IDF)**

**UNIVERSITY BUSINESS LINKAGE CELL**

Eastern University, Sri Lanka

Vantharomoolai,

Sri Lanka

**Invention Disclosure Form (IDF) - Eastern University, Sri Lanka**

Registration number:

Date of submission:

Department:

Contact person:

Phone number:

e-mail:

1. **DESCRIPTION OF THE TECHNOLOGY**
2. **Title of the technology** *(Non-confidential information)*
3. **Brief description of the technology** *(Non-confidential information, 3-4 sections, given in**a language easily understandable by investors and other persons not skilled in the art)*
4. **Detailed description of the technology** *(Confidential information, 10-15 sections)*
5. **Novelty and advantages of the technology** *(Please, refer to publications to help**understand the novelty of the technology through the present state of the art and provide an insight into the general development of the technology.)*
6. **Areas of exploitation. Please, refer to all potential fields of application.** *(Who may**be interested in the exploitation of the technology? Please, introduce the uniqueness of the product or service, which could be developed by using this specific technology.)*
7. **Phase of development and proof of concept** *(Please, present any practical application**of the technology.)*
8. **Keywords**
9. **PUBLICATIONS AND COMPARABLE TECHNOLOGIES**
	1. **Has the technology been published in any abstract, paper, presentation, thesis, speech, article or any other form of publication in full or in part?** *If yes,**please list the relevant publications and attach all available copies to this form.*
	2. **When do you plan to publish research results related to this specific technology?**
	3. **Please, list the most relevant published scientific works in the field of the technology.**
	4. **Please, list all known pending patent applications and granted patents in the field of the technology.**
	5. **Are you aware of any academic research groups or business enterprises conducting research in the field of the technology?**
	6. **Please, list any known enterprises engaged in the development and/or exploitation of comparable technologies in the field of this specific technology***.*
10. **INVENTORS**
	1. **Who are the inventors of the technology?** *(Please, list all inventors, who made**intellectual contribution to the creation of the technology.)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Type of legal relationship between the Inventor and the Institute** | **Percentage of contribution (%)** | **Department/ organization** | **Contact data (address and phone)** |
| 1. |  | % |  |  |
|  |  |  |  |  |
| 2. |  | % |  |  |
|  |  |  |  |  |
| 3. |  | % |  |  |
|  |  |  |  |  |
| 4. |  | % |  |  |
|  |  |  |  |  |
| … |  | % |  |  |
|  |  |  |  |  |

1. **Please, list all researchers, who participated in the development of the technology in addition to the inventors.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the Researcher** | **Type of legal relationship between the Researcher and the Institute** | **Department/organization** | **Contact data (address and phone)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

IV. **RESEARCH FUNDING AND COLLABORATION**

1. **Please, specify the financial resources used for the research and development of the technology.**

|  |  |  |
| --- | --- | --- |
| **Type of fund** | **Duration of the relating contract** | **Name of the organization providing financial contribution** |
|  |  |  |
|  |  |  |
|  |  |  |

1. **Please, list all third parties collaborating during the research work.**
2. **Please, attach a copy of all agreements or other legal statements relating to the research activity to this form.**
3. **Have any materials (reagent, cell line, antibody, plasmid, chemical compound, computer software, etc.) been transferred to a third party during the development of the technology? If yes, please give details of it.**
4. **Have you ever disclosed the technology in full or in part to any third party? If yes, please give details of it and attach a copy of all relevant confidentiality agreements to this form.**

**All information provided in this form shall be treated confidentially by the Institute.**

**I, the undersigned inventor, hereby declare that I am aware of the provisions of the *IP* *Policy of the Institute* and I agree to be bound by the rules set out in it.**

|  |  |  |
| --- | --- | --- |
| ………………………………….. | ……………………. | ………………………………….. |
| *[Name of Inventor1]* | *Date* | *Signature* |
| ………………………………….. | ……………………. | ………………………………….. |
| *[Name of Inventor2]* | *Date* | *Signature* |
| ………………………………….. | ……………………. | ………………………………….. |
| *[Name of Inventor3]* | *Date* | *Signature* |
| ………………………………….. | ……………………. | ………………………………….. |
| *[Name of Inventor4]* | *Date* | *Signature* |