



**EASTERN UNIVERSITY, SRI LANKA**  
**INVITATION FOR APPLICATIONS/NOMINATIONS**  
**POST OF**  
**VICE-CHANCELLOR**

The Council of the Eastern University Sri Lanka acting in terms of Section 34 of the Universities Act No. 16 of 1978 as amended and the provisions of University Grants Commission Circular No. 02/2020 of 04<sup>th</sup> May 2020, invites applications/nominations from suitably qualified and experienced persons to manage and lead the University as Vice-Chancellor. The applicants/nominees should be citizens of Sri Lanka and shall be less than 63 years of age.

Under the provision of the Universities Act No. 16 of 1978, the Vice-Chancellor is a full-time officer of the University. He/She shall be the Principal Executive Officer, the Principal Academic Officer and the Accounting Officer of the University. He/She shall be an Ex-officio member and Chairman of both the Council and the Senate.

The Vice-Chancellor shall, unless he/she vacates office earlier or removed from office in terms of the Universities Act No. 16 of 1978 as amended, hold office for a term of three years or until he/she completes his/her sixty-fifth year whichever occurs earlier.

The Vice-Chancellor will be responsible for providing academic leadership, formulating, conducting and introducing management policies, and implementing the decisions of the Council, the general administration of the University and should, therefore, uphold the principles of academic excellence, transparency, accountability, democratic management and effective nonpartisan leadership.

The successful candidate should possess a record of high academic achievement, including a strong research profile, proven leadership qualities and interpersonal skills to interact objectively with diverse interest groups, a clear understanding of policy issues and a commitment to the effective implementation of decisions. He/She should also possess a deep understanding of the ethos and mission of the University, including the commitment to the community.

The Vice-Chancellor is entitled to receive the highest academic salary scale and to receive an entertainment allowance of 15% of the salary and other allowances applicable to the post.

The following documents should accompany application/nomination:

- i. A Complete Curriculum Vitae including the date of birth of the applicant.
- ii. A statement of vision for the development of the University, a brief account of what he/she proposes to achieve if appointed to the post of Vice-Chancellor.
- iii. A declaration of the applicant that he/she has followed and adhered to all existing rules and regulations with regard to the appointment of Vice-Chancellor.

- iv. A letter of consent from the nominee in case of a nomination.
- v. A letter from the employer indicating whether applicant/nominee could be released in the event of his/her appointment to the post, in case of an applicant/nominee serving in Public Service, Corporation, Statutory Bodies and Higher Educational Institutions other than the Eastern University, Sri Lanka.
- vi. Where the incumbent Vice-Chancellor is an applicant or had held the post of Vice-Chancellor of the University before, he/she shall give a report highlighting accomplishments during his/her first period of the office, in addition to the documents mentioned in Paragraph (i) above.

The Evaluation Committee will interview each candidate as per the Criteria and Elements prescribed in the Marking Scheme given in Annex I of the University Grants Commission Circular No. 02/2020 of 04<sup>th</sup> May 2020.

Candidates shortlisted by the Evaluation Committee and approved by the University Council shall be summoned before a Special Council Meeting for a brief presentation of a minimum of ten (10) minutes duration but not exceeding fifteen (15) minutes.

The Report of the Special Council Meeting recommending three names of candidates will be forwarded to the University Grants Commission, for consideration for appointment, as per the accepted procedure, by the University Council, as prescribed in the relevant UGC Circular.

Application/nomination with relevant documents as requested above should be addressed to the **Registrar/ Secretary to the Council, Eastern University, Sri Lanka, Vantharumoolai, Chenkalady** and sent under Registered Post or hand-delivered to reach the above Office **on or before 20<sup>th</sup> August 2021 by 3.00 p.m.**

The envelope containing the application/nomination with other documents must be marked "**Post of the Vice-Chancellor**" on the top left-hand corner.

Application/Nomination could also be sent via email to [postofvc@esn.ac.lk](mailto:postofvc@esn.ac.lk). All annexures must be in pdf format.

Applications received by the Office of the Registrar after the closing date and time will not be entertained.

(Prospective Applicant/Nominator are invited to visit the University web site [www.esn.ac.lk](http://www.esn.ac.lk))

**A. Pahirathan**

Registrar and Secretary to the Council  
Eastern University, Sri Lanka  
Vantharumoolai  
Chenkalady  
07.07.2021