



**SWAMI VIPULANANDA INSTITUTE OF  
AESTHETICS STUDIES, EASTERN UNIVERSITY,  
SRI LANKA**

**FORM OF APPLICATION – NON-ACADEMIC POST**

Post of

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**I      Personal Information**

1.1      Full Name

1.2      Name with Initial/s

1.3      Date of birth

1.4      Age

1.5      Sex

1.6      Civil Status

1.7      a. Permanent Address

b. Telephone Number

c. Fax Number

d. E-mail Address

1.8      Whether Citizen of Sri Lanka

Yes

No

1.9      National Identity Card No.

## 2. Educational Record

### 2.1

School attended	From	To	Last Class passed

### 2.2 G.C.E (O/L) Exam Results

Year	Subject	Grade

### G.C.E (A/L) Exam Results

Year	Subject	Grade

### 2.3 University/ Post Graduate Education (Degrees, Diplomas, Etc)

University	From	To	Subject/Field of Study	Degree/ Diploma	Grades

### 2.4 Professional Qualifications


### Language Proficiency

Language	Highest Examination Passed

### 3. Employment Record

#### 3.1 Present Employment

Institution / Department	Post	Salary per month	With effect from

#### 3.2 Previous Employment

Institution / Department	Post	From	To	Salary per month

### 4.

Shorthand		W.P.M
	English	
	Tamil	
	Sinhala	

Type writing		W.P.M
	English	
	Tamil	
	Sinhala	

5. Extra Curricular Activities

6. Other relevant Particular

I do hereby certify that the above particulars submitted by me are true and accurate. I am aware that if any of the particulars are found to be false or inaccurate I am liable for disqualification, or dismissal without any compensation if the inaccuracy is detected after appointment.

Date:.....

.....  
Signature of applicant

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**TO BE COMPLETED BY THE PRESENT EMPLOYER (IF ANY)**

Applicant can/ cannot be released, if selected for appointment.

Any Special Comments:

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Signature of the Head of Dept.

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Observations/ Recommendation of the Registrar

Date:.....

.....  
Signature of the Registrar